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| **EVENTS POSTER / FLYER / BANNER / FACEBOOK HEADER – REQUIRED INFORMATION FORM** |
| ***(CHARITY GROUPS / CLUBS / SCHOOLS ETC)*** |
| NAME OF GROUP: |  |
| EVENT |  |
| DATE OF EVENT: |  |
| LOCATION OF EVENT: |  |
| TICKET PRICES: |  |
| TICKETS AVAILABLE FROM:*(as appropriate)* |  |
| TEL No: |  |
| WEBSITE: |  |
| E-MAIL: |  |
| ADDITIONAL POSTER INFORMATION: |  |
| FONT REQUIRED *(IF KNOWN)*: |  |
| TYPE OF FONT REQUIRED (IF NOT KNOWN):*(block, cursive, fancy, comic etc)* |  |
| IMAGE SUPPLIED*: (please attach hi res image in JPEG / PDF or PNG format)* | Y / N |
| IMAGE REQUIRED:*(please suggest type of image you require)* | Y / N |
| POSTER REQUIRED:*(A1, A2, A3, A4)* | Y / N | SIZE |  |
| FLYER REQUIRED:*(A5, A6)* | Y / N | SIZE |  |
| BANNER REQUIRED:*(8ft X 3ft)* | Y / N | PRINTED | Y / N |
| FACEBOOK HEADER REQUIRED: | Y / N |
| ANY OTHER ADDITIONAL INFORMATION: |  |
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