|  |  |  |  |
| --- | --- | --- | --- |
| **EVENTS POSTER / FLYER / BANNER / FACEBOOK HEADER – REQUIRED INFORMATION FORM** | | | |
| ***(CHARITY GROUPS / CLUBS / SCHOOLS ETC)*** | | | |
| NAME OF GROUP: |  | | |
| EVENT |  | | |
| DATE OF EVENT: |  | | |
| LOCATION OF EVENT: |  | | |
| TICKET PRICES: |  | | |
| TICKETS AVAILABLE FROM:  *(as appropriate)* |  | | |
| TEL No: |  | | |
| WEBSITE: |  | | |
| E-MAIL: |  | | |
| ADDITIONAL POSTER INFORMATION: |  | | |
| FONT REQUIRED *(IF KNOWN)*: |  | | |
| TYPE OF FONT REQUIRED (IF NOT KNOWN):  *(block, cursive, fancy, comic etc)* |  | | |
| IMAGE SUPPLIED*: (please attach hi res image in JPEG / PDF or PNG format)* | Y / N | | |
| IMAGE REQUIRED:  *(please suggest type of image you require)* | Y / N | | |
| POSTER REQUIRED:  *(A1, A2, A3, A4)* | Y / N | SIZE |  |
| FLYER REQUIRED:  *(A5, A6)* | Y / N | SIZE |  |
| BANNER REQUIRED:  *(8ft X 3ft)* | Y / N | PRINTED | Y / N |
| FACEBOOK HEADER REQUIRED: | Y / N | | |
| ANY OTHER ADDITIONAL INFORMATION: |  | | |
|  |  | | |
|  |  | | |
|  |  | | |
|  |  | | |
|  |  | | |